



FOOD/SALES VENDOR APPLICATION

The 2023 Juneteenth Celebration will be held **June 17th** through **June 19th** at Mackenzie Park. **Deadline for all applications and fees is Tuesday, May 18, 2023.** The Rise Up 2023 Committee reserves the right to place vendors in any available location. The Rise Up 2023 Committee considers the type of items sold, electricity needs, and location requests in making vendor placement decisions. This application does not guarantee a booth space in this year's event, due to limited spacing.

Each food/sales vendor is required to attend a MANDATORY Vendor Meeting at 6:00 p.m. on Thursday, May 18, 2023, at 2004 Oak Ave, Lubbock, TX 79403. During the meeting all pertinent information regarding set-up times, operation requirements, etc. will be discussed. Once you have been assigned a location on the map, you may NOT move to another location!

Prices for standard space (10ft in width x 20ft in length)

| | |
|--|-----------------|
| Food/Product Vendors* one day Fee | \$150.00 |
| Food/ Product Vendors* two days Fee | \$225.00 |
| Food/Product Vendors*three days Fee | \$300.00 |

***ADDITIONAL PRICES FOR THE WIDTH OF A SPACE:**

*12ft x 20ft.....\$75.00

*15ft x 20ft.....\$100.00

*All vehicles will be required to unhitch their food trailer; smoker or barbecue pit, if it extends over the width of your space.

If any vendor is over their purchased space, an additional fee of \$25.00 for every foot will be required.

For office use only

Completed Application: _____

Indemnity Agreement: _____

Amount Paid:

Cashier Check/Money Order: _____ Check: _____ PayPal _____

Square Card Reader _____ Cash: _____

To submit and request additional applications, please contact:
Valorie Duvall via email at Lubbockjuneteenthvendor@gmail.com or by phone at (806) 577-3395



Name of Business, Agency, or Individual:

Address:

City: _____ *State:* _____ *Zip:* _____

Contact Person: _____ *Telephone Number:* _____

Email:

Item(s) to be sold: (Once listed, items cannot change; all items must be listed here.)

Please describe your setup (If you have a trailer or smoker, please tell us!):

*Booth/Trailer size _____ feet (length) x _____ feet (width) Does
your booth/set-up require electricity? YES _____ NO _____*

Only 110 Voltage will be supplied.

*What are your **TOTAL** required current or wattage requirements?*

Amps _____ Watts _____

What is the single largest current-drawing piece of equipment that you will be using?

Items: _____

Amps: _____

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Please list ALL appliances that you will be using:

*****Generators are welcomed*****

IN ADDITION TO THIS APPLICATION, PLEASE PROVIDE THE FOLLOWING:

1. A COMPLETELY FILLED OUT, SIGNED AND NOTARIZED INDEMNITY AGREEMENT. (COPY ENCLOSED)
2. Methods of payment include check, cashier check, money order and cash. However, cash can only *be accepted on the day of the mandatory meeting.*
3. IF YOU PAY ONLINE, PLEASE PRINT YOUR RECEIPT. YOUR **CHECK, CASHIER CHECK, QR CODE OR MONEY ORDER** MUST BE MADE PAYABLE TO: Rise Up Committee/DBA East Lubbock Community Alliance.
4. Applications, payments, and agreements can be mailed to:
Lubbock Juneteenth
PO Box 65142
Lubbock, TX 79464

***Returned Check Policy:** All returned checks will be charged a \$30 fee; along with the Vendor Space Fee, this amount will be due within 1 week of the notification in the form of returned Cashier's Check or Money Order.

*****IMPORTANT!!!*****

If your set-up requires a health permit (as a Food Vendor, it probably will), you must secure that permit yourself. You may visit the Lubbock Environment Inspection Services at 1902 Texas Ave., 2nd Floor or call them at (806) 775-2928. Rise Up 2022 Committee cannot secure any health permits for vendors.

Rise Up 2023 Committee does not rent tents for vendors. You must provide your own tent and set up. There are several tent rental companies in Lubbock that are available.

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FOOD VENDOR GUIDELINES

AS A VENDOR IN THE 2023 JUNETEENTH CELEBRATION TO BE HELD ON JUNE 17-19, 2023, I UNDERSTAND AND AGREE TO THE FOLLOWING:

I am responsible for my booth set-ups.

I agree to abide by all City of Lubbock regulations and ordinances (i.e., preparing and serving of food items, etc.). I agree that appliances requiring electricity that are not listed on this application **must not be used**.

I agree to sell only items listed on this application. I understand that Rise Up Committee reserves the right to prohibit the sale of items that it, in its sole discretion, deems unsuitable for the Juneteenth Celebration.

I understand that I must bring my own heavy-duty extension cords, and that generators are allowed at the event.

I agree not to switch locations with another vendor.

I agree that the Rise Up 2023 Committee reserves the right to place Vendors in any available location. Rise Up 2023 Committee considers the type of item sold, electricity needs, and location requests in making its placement decisions.

I have read the foregoing Application and to the extent I have provided information in it, that information is correct.

I agree that any right I may acquire as a result of my accepted application is contingent with my current and continuing adherence to these Guidelines.

I, _____ have read and understand the Vendor Guidelines provided for the Juneteenth Celebration and will abide by all guidelines in my application.

Signature of Applicant/Vendor

Date

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INDEMNITY AGREEMENT

BEFORE ME, the undersigned Notary Public, on this day personally appeared

_____,
who being duly sworn by me upon his/her oath deposes and says that:

“The undersigned, Individually and on behalf of any organization represented thereby (referred to collectively as “Applicant”), agrees to indemnify, save and hold harmless Rise Up 2023 Committee and any Sponsor of said event, as well as any officer, director, employee, representative or agent of Rise Up 2023 Committee, or any Sponsor of said event, from and against any and all suits, actions, losses, damages, causes of action and claims of liability of any character, type or description, including, but not limited to, expenses of litigation, court costs, attorney’s fees, and/or expert witness fees for any death or injury (real or alleged) to any person, organization or property, arising out of or occasioned by, directly or indirectly, any act or omission of Applicant and/or its officers, directors, employees, representatives. Participants and agents related to or affecting Applicant’s participation in Rise Up 2023 Juneteenth, Juneteenth Celebration and/or any other activity or matter contemplated by this application and this Indemnity Agreement. The undersigned warrants that he/she has full authority to bind the Applicant and understands that Rise Up 2023 Committee is relying on such representation as a prerequisite to the consideration of this application.”

Further, Affiant sayeth not.

Signature of Individual/Authorized Representative: _____

Name of Organization (if applicable): _____

Title of Authorized Representative (if applicable): _____

For Notary Public Use only:

SWORN TO AND SUBSCRIBED before me by

_____ individually and as authorized agent for
_____ on this the _____ day of
_____, 2023.

Notary Public in and for the State of Texas

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FEE SCHEDULE

Once you are initially approved, all fees are Non-Refundable

Days you plan to participate (please check all that apply):

Saturday _____

Sunday _____

Monday _____

To pay electronically, please scan the appropriate QR Code below:

One day

Two days

Three days



For Office Use Only:

Space Fee: \$ _____

Late Fee: \$ _____

(After May 18th, 2023 – if applicable) \$100.00

TOTAL SPACE AMOUNT ENCLOSED: \$ _____

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